



State of Arizona

Registration Renewal

BOARD OF TECHNICAL REGISTRATION

1110 W. Washington • Suite 240 • Phoenix, Arizona 85007 • (602) 364-4930 • FAX: (602) 364-4931 • www.azbtr.gov

RENEWAL FOR YEAR _____

All areas of this form must be completed or renewal will be returned and may result in penalty fees being added. Making a false unsworn statement is a misdemeanor punishable by fine or imprisonment.

A.R.S 13-2704

Please complete the following and check mailing preference:

BUSINESS ☐

HOME ☐

NAME _____ ADDRESS _____

ADDRESS _____ CITY, STATE, ZIP _____

CITY, STATE, ZIP _____ PHONE (____) _____

PHONE (____) _____

BIRTH DATE _____ SOC. SEC. # _____

PLEASE RETURN THIS ADDRESS FORM WITH YOUR PAYMENT FOR:

Certificate of Registration No.: _____
Current Expiration Date

Classification: Home Inspector

For the period: _____ To: _____

Renewal Fee:	\$310.00
+ Penalty [†] (due now)	+ _____ [†]
+ Penalty [‡] (due after exp. date)	(+) _____ [‡]
Total submitted:	

[†]Any renewal received after the expiration date of the renewal period will be subject to a penalty fee.

[‡]Second penalty amount is due only if payment is not received by the next anniversary of the Current Expiration Date.

Home Inspectors must submit either a copy of their current Bond or Errors and Omissions Insurance per R4-30-247 (E).

Exemption from payment of Renewal Fee

Check One: ☐ Please place my license in **Inactive** status

☐ Please place my license in **Retired** status

I understand that:

- I cannot perform or practice services in the State of Arizona while in this status;
- I will not have to pay renewal fees while in this status
- I may request return to *Active* status at any time by filling out a short form application and payment of a three year renewal fee as long as I continue to practice in the profession, either in another jurisdiction or in an exempt position.
- I understand that the Board may require re-examination after 5 years of non-practice (A.R.S. 13-2704)
- I understand that if I am in *Delinquent* status, I cannot place my license in *Inactive* status

Questions to be completed by all registrants:

Disciplinary action includes but is not limited to: written reprimands; fines or administrative penalties; suspensions or revocation; restrictions on professional practice; probation.

Have you been convicted of a felony or misdemeanor other than a traffic violation or driving under the influence, since your last renewal? ☐ Yes ☐ No

Has any regulatory agency determined that you violated any of their statutes or rules pertaining to practice of your profession? ☐ Yes ☐ No

Have you been disciplined by any regulatory agency since your last renewal? ☐ Yes ☐ No

Do you have any pending investigation by any regulatory agency at this time? ☐ Yes ☐ No

For each question answered yes, please provide written explanation and attach any documentation.

Signature: _____

Renewal Form Instructions

YEAR:	The year starts on the day following the expiration date of you current certificate.
Name/ Address box	Please fill in both Home and Business addresses. Check the appropriate box indicating at which address you prefer to receive official correspondence from the Board.
Certificate of Registration No	Copy from your current Certificate.
Current Expiration Date	Copy from you current certificate.
Classification	<i>Home Inspector</i>
For the period	<i>From</i> the day following expiration of your current certificate <i>To</i> the one year anniversary of the current expiration date.
Penalty (due now)	\$51.67 for each year or part of year the renewal is currently overdue (past the expiration date indicated on the certificate being renewed).
Penalty (due after exp. date)	An additional \$51.67 that must be added to the amount due if the renewal is not received prior to the next anniversary of the expiration date indicated on your current certificate.
Total submitted	Sum of the Renewal Fee, Penalty (due now), and if applicable, Penalty (due after exp. date). This total is the amount that must accompany your renewal.
Exemption from payment of Renewal Fee	If either situation applies, check the applicable box. No fee is required if you are applying to change the status of this certificate either of these categories.
Questions to be completed by all registrants	Answer each of the questions by checking the appropriate box. All questions must be answered in order for the renewal to be processed.